

[Community sporting competitions and full training activities \(/covid-19/covid-safe/community-sporting-competitions-and-full-training-activities\)](#) > COVID-19 Safety Plan

# COVID-19 Safety Plan

## For community sporting competitions and full training activities

Effective 24 September 2020



### How to complete the COVID-19 Safety Plan

**Record the action/s you will put in place** under all the Safety Plan sections:

- wellbeing of staff and customers
- physical distancing
- hygiene and cleaning
- record keeping.

**Each requirement must be addressed** in each section. If a requirement does not apply to your premises, briefly describe why.

Once you complete the COVID-19 Safety Plan, a confirmation email will be sent to you with a copy of your plan attached as a PDF.

To complete the COVID-19 Safety Plan offline, print a blank copy of the form using the print button.

Remember to keep a copy of your COVID-19 Safety Plan on your premises at all times.

## Business details

### Business name

Arncliffe Scots Baseball Club Inc.

## Business location (town, suburb or postcode)

Production Avenue Kogarah NSW 2217

If your business has multiple premises, complete a Safety Plan for each location. Provide contact details for the person responsible for the COVID-19 Safety Plan at each location.

## Plan completed by

Ken Rook

Full name

## Plan approved by

Laurie Barnes - President, James Irving - Secretary

Full name

## Email address

secretary@scotsbaseball.org.au

We will send a copy of the plan to your email.

# Requirements for organisations

## Wellbeing of staff and customers

### Exclude staff, volunteers, parents/carers and participants who are unwell.

Any player, coach, spectator other visitor who has symptoms associated with COVID 19 or is otherwise unwell must not attend and will be refused entry to the Club's grounds and facilities at Production Avenue Kogarah ('**Grounds**').

Similarly a club player who has symptoms associated with COVID 19 or is otherwise unwell must not attend any other Association ground at which a Scots team is engaged to play.

### Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor.

All players, coaches, and spectators (including parents of children) will be provided with a copy of this Plan. Should any person observe that someone attending at the Grounds appears in any way unwell they should immediately notify a Club official or if none can be immediately located at the Club's canteen. The Club will then approach the person concerned (observing social distancing) and if appropriate request that the person leave the ground and suggest that they submit to COVID testing.

**Make staff aware of their leave entitlements if they are sick or required to self-isolate.**

This clause is not applicable to Scots Baseball - a voluntary organistaion without paid staff.

**Display conditions of entry (website, social media, venue entry).**

A poster displaying the Club's requirements as to conditions of entry will be published:

- \* at designated entry points to the Grounds;
- \* at the Club's Canteen and in each 'dugout';
- \* on the Club's website

**If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.**

This clause is not applicable to Scots Baseball - which is the 'controlling' occupant of the Grounds.

**Ensure COVID-19 Safety Plans are in place, where relevant, for:**

- Swimming pools
- Indoor recreation facilities
- Major recreation facilities

**Premises with an indoor gym must complete the COVID-19 Safety Plan for gyms and register their business through [nsw.gov.au](https://nsw.gov.au). Premises with a food or drink premise must complete the COVID-19 Safety Plan for restaurants and cafes and register their business through [nsw.gov.au](https://nsw.gov.au).**

Scots Baseball has completed a separate plan for its Canteen.

**Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria, or have visited a location in NSW at a time and date that requires them to self-isolate, in the 14 days prior. Locations with self-isolate alerts are listed on the NSW Government website.**

**Note: the exclusion of Victorian residents does not apply to those with border region resident permits.**

All persons attending the Grounds must advise the Club if they have traveled overseas or to Victoria in the in the last 2 weeks.

Any person who has so traveled will not be admitted to the Grounds or permitted to attend or play at any games where a Scot's team is playing.

## Physical distancing

**Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.**

All Ground and spectator seating will be marked to require seating at a distance of 1.5 metres (except for immediate family groups).  
No seating will be provided at the ground which will allow patrons to exceed the one person per 4 square metre rule.  
Access to the Club's canteen will be restricted so that social distancing requirements are met.

**Spectators singing in groups or chanting/cheering is a particularly high-risk activity and should be avoided where possible.**

At all times while watching games players, officials and spectators will be required to maintain social distancing requirements and to avoid high risk activities including group chanting or cheering.

**Minimise co-mingling of participants from different games and timeslots where possible.**

Games will be scheduled at times designated by the Cronulla Minor League Baseball and Cronulla Sutherland Junior Baseball Associations.  
These games will generally allow a minimum of 30 minutes between games to allow for the orderly change over of players and spectators so as to avoid co-mingling of participants and breaches of social distancing rules.

**Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance.**

On each occasion that games or training is scheduled at the Grounds a COVID Safety Officer will be appointed by the Club.

All Ground and spectator seating will be marked to require seating at a distance of 1.5 metres. No seating will be provided at the ground which will allow patrons to exceed the one person per 4 square metre rule.

**Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.**

As indicated above start/finish times for games are managed at an Association level and will allow for this staggering of start/finish times.

Separate designated access and egress points to the Grounds and the adjacent street and car parking should avoid where possible gatherings outside the immediate playing and spectator areas.

**Where possible, encourage participants to avoid carpools with people from different household groups.**

Players and Parents are recommended by the Club to avoid car-pooling of different family groups to both the Grounds and when traveling for play at the grounds of other Association Clubs.

**Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.**

Markers are to be installed to provide for required social distancing:

- \* on Ground spectator seating;
- \* on 'dugout' seating
- \* at the entrance to toilets; and
- \* at the Canteen

**Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.**

Markers are to be installed to provide for required social distancing at the entrance to toilets.

Entrance to the Clubhouse will be limited so as to ensure that the one person per 4 square metre rule is observed

**Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.**

The club does not provide shower facilities.  
Any changing within the Clubhouse must observe the one person per 4 square metre rule.

**Use telephone or video platforms for essential staff meetings where practical.**

All Club meetings will be conducted via Zoom or at premises which provide and ensure adequate social distancing and maximum attendance limits.

**Review regular business deliveries and request contactless delivery and invoicing where practical.**

Deliveries are limited to supplies to the Club's canteen.  
Appropriate social distancing requirements must be observed for those deliveries.

**Hygiene and cleaning** **Adopt good hand hygiene practices.**

Posters recommending appropriate hand hygiene practices will be affixed inside and outside the Club's toilet facilities.

**Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.**

Hand sanitiser will be available:

- \* at designated entry points to the Grounds
- \* in toilet facilities;
- \* in 'dugouts'; and
- \* at the Club's Canteen

**Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.**

Posters recommending safe hand washing practices will be installed in toilets above hand basins.

Hand sanitiser and paper towels will be provided in all toilets.

**Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.**

It is recommended that players, parents, officials and spectator's bring their own water bottle or purchase a separate bottle (separate for each person) from the Club's Canteen. It is recommended that all persons attending the Grounds do not share food except within immediate family groups.

**Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.**

Each player is provided with his or her own player top for which they will be responsible for cleaning.

Changes of tops between players during or at the end of games, except between immediate family members, will not be permitted

**Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.**

Toilets hand basins are to be cleaned prior to the commencement of the day's play, at the conclusion of each games' session and at the conclusion of the day.

Dugout benches are to be cleaned with spray sanitiser prior to and at the end of each game.

**Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.**

No indoor hard surface areas used for high intensity sport are located at the Grounds.

**Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.**

Each player should have his or her own playing equipment except for baseballs which will be provided by each team as required by Association rules.

**Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.**

See comments above in relation to the location of hand sanitisers at the entrance to and at locations within the Grounds.

**Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.**

Disinfectants and hand sanitisers will be used in accordance with manufacturer/supplier recommendations.

**Staff should wash hands thoroughly with soap and water before and after cleaning.**

Club officials undertaking cleaning of toilets or hard surfaces will clean their hands with provided hand sanitiser after each cleaning session.



### Encourage contactless payment options.

Life 4SeWS^bdh|W78FBAE.XU|f|WXdS^bgdZSeW\_ SWsf fZV9 dag` Vež

### Record keeping ▼

Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Where possible, personal details should be collected in a way that protects it from disclosure to other customers. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.

3^SfWWWsfZe 9dag` Ve\_ gef VZVUZWJ |` ge| YfZe @EI 5AH;6 SSWBbbadTk  
 dMAdM` YfZM` S\_ VS` VfWbZa` e` g\_ TWa` eY |` eZWi Z|UZi |^TVSh|STW  
 at the Grounds' entrance.

### Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

All attendees at the Grounds will be advised of the availability of the App at the time of sign in.  
 The App will also be promoted on the Club's website.

### Community sport organisations should consider registering their business through nsw.gov.au

Completed.

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

Acknowledged.

**I agree to keep a copy of this COVID-19 Safety Plan at the business premises**

---

Now that you have finished, send the plan as a PDF to the email address you provided.

**Email as PDF**