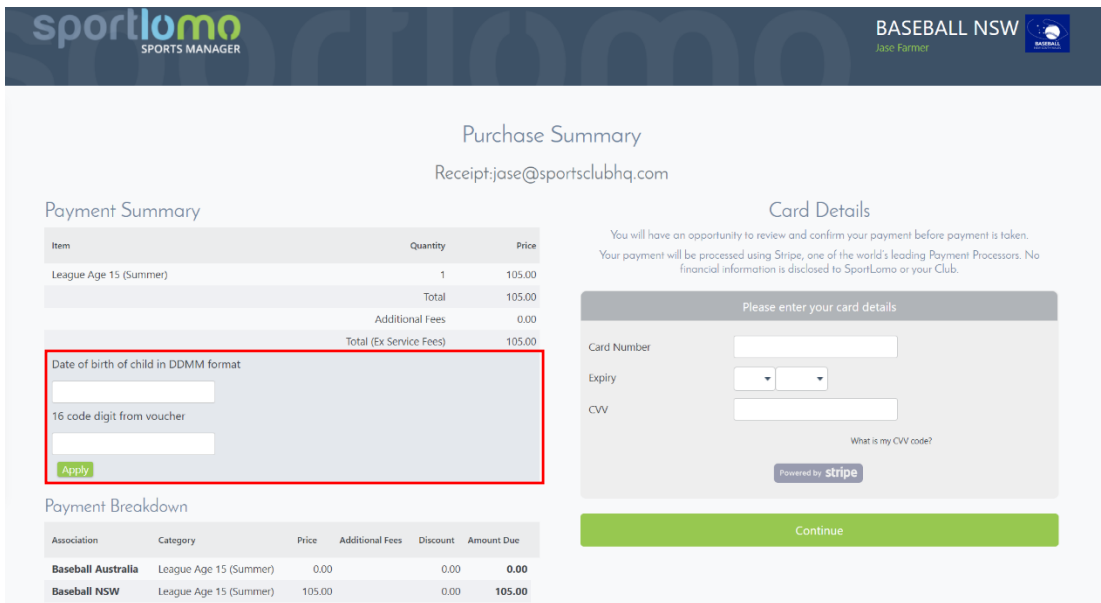




## HOW A MEMBER REDEEMS AN ACTIVE KIDS VOUCHER

The ability for a member to redeem the **Services NSW Active Kids Voucher** has now been included at the payment point.

It's a very simple process, at the payment summary page the user will now see the Active Kids data fields, marked below.



**SPORTlomo**  
SPORTS MANAGER

BASEBALL NSW  
Jose Farmer

### Purchase Summary

Receipt:jose@sportsclubhq.com

#### Payment Summary

Item	Quantity	Price
League Age 15 (Summer)	1	105.00
	Total	105.00
	Additional Fees	0.00
	Total (Ex Service Fees)	105.00

Date of birth of child in DDMM format

16 code digit from voucher

#### Payment Breakdown

Association	Category	Price	Additional Fees	Discount	Amount Due
Baseball Australia	League Age 15 (Summer)	0.00		0.00	0.00
Baseball NSW	League Age 15 (Summer)	105.00		0.00	105.00

#### Card Details

You will have an opportunity to review and confirm your payment before payment is taken. Your payment will be processed using Stripe, one of the world's leading Payment Processors. No financial information is disclosed to SportLomo or your Club.

Please enter your card details

Card Number

Expiry

CVV

What is my CVV code?

Powered by **stripe**

The User then enters the Date of Birth in a Day Day Month Month (DDMM) format (we ignore the year of Birth).

For example, if the member's date of birth is 10 January 2012, they would enter 1001.

This made up of DD = 10 (for the 10<sup>th</sup> of the month) and MM = 01 (for January being the 1<sup>st</sup> Month of the year).

The user then enters the voucher code directly into the data field (as seen below).

Then hits apply.

**Purchase Summary**  
Receipt:jase@sportsclubhq.com

**Payment Summary**

Item	Quantity	Price
League Age 15 (Summer)	1	105.00
<b>Total</b>		<b>105.00</b>
Additional Fees		0.00
<b>Total (Ex Service Fees)</b>		<b>105.00</b>

Date of birth of child in DDMM format  
1903

16 code digit from voucher  
5407354768336262

**Card Details**

Please enter your card details

Card Number  
Expiry  
CVV

Powered by stripe

Continue

**Payment Breakdown**

Association	Category	Price	Additional Fees	Discount	Amount Due
Baseball Australia	League Age 15 (Summer)	0.00		0.00	<b>0.00</b>
Baseball NSW	League Age 15 (Summer)	105.00		0.00	<b>105.00</b>

“Upon hitting apply” the system will validate the voucher and adjust the price accordingly. Member continues to complete final payment

If there is an error within the voucher, the system will pop up a red alert, and will not discount the membership fee.

**Payment Summary**

Item	Quantity	Price
League Age 10	1	155.00
<b>Total</b>		<b>155.00</b>
Additional Fees		0.00
<b>Total (Ex Service Fees)</b>		<b>155.00</b>

Date of birth of child in DDMM format  
1234

16 code digit from voucher  
5455618124063402

Enter the value of the voucher  
100

**Card Details**

Please enter your card details

Card Number  
Expiry  
CVV

Powered by stripe

Continue

**Payment Breakdown**

Association	Category	Price	Additional Fees	Discount	Amount Due
Baseball Australia	League Age 10 (BNSW - Summer)	45.00		0.00	<b>45.00</b>
Baseball NSW	League Age 10 (Summer)	60.00		0.00	<b>60.00</b>
Far North Coast Lismore	League Age 10	0.00		0.00	<b>0.00</b>
Lismore Workers	League Age 10	50.00		0.00	<b>50.00</b>

Main errors will be either incorrect Date of Birth (called PIN) or expired voucher.

So golden rules are:

1. Where there is a single digit answer (eg. 1<sup>st</sup> – 9<sup>th</sup> of the month, or January - September) add a zero in front of it to comply with the 2 DDMM format.
2. Ensure that the DOB you are entering is related to the member you are registering
3. It's best to complete one member at a time to ensure accuracy